

OSU STAFF ADVISORY COUNCIL IN TULSA

Agenda

Friday, January 20th 2017

12:15-1:15 p.m.

E-202, CHS

1. **Call to Order:** 12:15 p.m.
2. **Roll Call:** Rebecca Crandell (E = Excused Absence) (X = Unexcused absence) (P = Present)

Ashley Adkins	E	Matthew Green	P	Noreen Phillips	U
R. D. Bell	P	Janifer Hilton	P	Meagan Robertson	P
Amanda Benn	P	Angelyn Holmes	P	Ryan Roush	P
Xan Bryant	P	David Juergens	P	Sherrita Sweet	P
Dale Chapman	P	Cindie Lamon	P	Tina Tappana (<i>was represented by Marcia</i>)	P
Rebecca Crandell	P	Christina Massey	P	Bria Taylor	P
John Crimarco	P	Melanie McClain	U	Tyler Thompson	U
Cidney Dirickson	P	Kelly McCracken	P	Monica Williams	U
Jamie Edford	U	Kim McCrackin	U	Lindsey Yoder	U
Marjorie Erdmann	E	Bavette Miller	E		
Earl Gordon	E	Ryan Miller	E		
Amy Green	U	Victoria Parks	P		

Non-members present:

Dr. William Pettit, Jesse Chaffin, Camillia Estes

OSU STAFF ADVISORY COUNCIL IN TULSA-- Mission Statement

The mission of the Oklahoma State University Staff Advisory Council in Tulsa is to help unify employees on all campuses and branch locations, and to represent the interests of staff in the development and implementation of policies and procedures that directly affect their morale, well-being, working conditions, and professional welfare.

3. **Approval of Minutes:** Amanda Benn approved; Matt Green seconded. The minutes were approved.

4. **Approval of Agenda:** Sherrita Sweet motioned to approve; Kelly McCracken seconded; all approved.
5. **Human Resources:** W2's should be available next week.
6. **Reports of University Committees:**
 - A. **Faculty Senate: Jarrad Wagner, Ph.D.**
 - No updates.
 - B. **Administration: William Pettit, D.O.**
 - New Tandy building completion in the Fall of 2017 – there will be an event held for this
 - 2 new positions filled: VP of External Affairs; VP for Strategy
 - Discussed a few position changes among employees
 - Johnny Stephens is new Senior Vice President for Administration
 - Dr. Stewart is retiring; there will be a reception forthcoming
 - Still searching for new VP of Research & Associate Dean for Rural Health
 - C. **Department of Wellness: Jesse Chaffin**
 - Jan. 25th: Lunch and Learn about Fad Diets
 - Feb. 7th: 1st Tuesday of each month – Ted Talks – the first one will be about stress
 - March: Oklahoma Money Matters
 - April 22nd: Heart walk
 - Jesse discussed the possibility of him visiting the clinics for wellness related things
 - Jesse is open to new ideas for the wellness center including class ideas, etc.
7. **Treasurer's Report:** R.D. Bell & Matthew Green
 - ❖ *R.D. Bell cannot make the meetings anymore. Matthew Green will take over the role of Treasurer.*
 - Let these minutes reflect the removal of Robert Bell, Johnathan Franklin, and Angelyn Holmes from signing on the account; let this reflect the addition of Ashley Adkins, Matthew Green, and Bria Taylor as authorized signers on the account.
 - Account balance: \$2332.38
 - **Vote: David Juergens motioned to approve this change; Amanda Benn seconded. All approved.**
8. **Standing Committee Reports:**
 - Awards and Recognition (Chair-Bria Taylor):
 - Continuing Education scholarship is open to apply for; deadline is May 10

- Award for Excellence is open for nominations; deadline is Jan. 27th; a reception for this award will be held on Feb. 3rd
- Student's Choice Award deadline to nominate is Jan. 27th; this award will also be presented at the reception on Feb. 3rd
- College and Community Relations (Chair-Xan Bryant):
 - Brainstorming ideas for Earth Day activity this April.
- Communications (Chair-Amy Green): No updates.
- Fund Raising (Chair-Janifer Hilton) :
 - Feb. 14th is Bake Sale from 11-1:00 in Founders Hall (SAC members provide the sweets) – please sign up for a snack/treat to bring to the sale if you haven't already- Email Janifer.
 - March 7th is the Chili Cook-Off (details TBA)
 - SAC made \$100 on the OSU/Arkansas basketball ticket fundraiser
- Policy and Benefits (Chair-John Crimarco):
 - Schedule a Catapult screening if you would like to save money on your insurance premiums.
- Rules and Procedures (Chair-Amanda Benn):
 - Updated the bylaws for SAC to include online voting
 - Changed some wording and titles
 - Combined the College and Community Relations Committee with the Fundraising committee, and reflected this in the bylaw updates.
 - **Vote on bylaw updates: Matt Green approved; Christina Massey seconded; all approved.**

9. Officer Reports:

- a) Secretary – Rebecca Crandell: please let Rebecca know if you cannot make a meeting so that you won't be counted as "absent"
- b) Vice Chair – Bria Taylor: None
- c) Chair – Ashley Adkins: None

10. Old/unfinished Business:

- Amanda Benn discussed the Term Limits for serving on SAC committee.
- There are no OSU Tulsa SAC members currently serving on the Fundraising subcommittee

- Amanda and Rules & Procedures committee are updating the bylaws to better reflect SAC term limits.

11. New Business:

- The link for the SAC website is currently not functioning.

12. Adjournment: the meeting adjourned at 1:00pm.

- **The next meeting will be February 17th, 2017 at 12:15pm in E202.**