

OSU STAFF ADVISORY COUNCIL IN TULSA

Agenda

Friday, February 17th 2017

12:15-1:15 p.m.

E-202, CHS

- **Call to Order:** 12:15 p.m.
- **Roll Call:** Rebecca Crandell (E = Excused Absence) (X = Unexcused absence) (P = Present)

Ashley Adkins	P	Matthew Green	P	Noreen Phillips	X
R. D. Bell	P	Janifer Hilton	E	Meagan Robertson	P
Amanda Benn	P	Angelyn Holmes	P	Sherrita Sweet	P
Xan Bryant	P	David Juergens	P	Tina Tappana	P
Dale Chapman	E	Cindie Lamon	E	Bria Taylor	P
Rebecca Crandell	P	Christina Massey	P	Tyler Thompson	X
John Crimarco	P	Melanie McClain	E	Monica Williams	X
Cidney Dirickson	P	Kelly McCracken	P	Lindsey Yoder	X
Jamie Edford	X	Kim McCrackin	X		
Marjorie Erdmann	E	Bavette Miller	P		
Earl Gordon	E	Ryan Miller	P		
Amy Green	P	Victoria Parks	X		

Non-members present:

Jesse Chaffin

OSU STAFF ADVISORY COUNCIL IN TULSA-- Mission Statement

The mission of the Oklahoma State University Staff Advisory Council in Tulsa is to help unify employees on all campuses and branch locations, and to represent the interests of staff in the development and implementation of policies and procedures that directly affect their morale, well-being, working conditions, and professional welfare.

- **Approval of Minutes:** Matt Green approved; Amanda Benn seconded. The minutes were approved.
- **Approval of Agenda:** Xan Bryant motioned to approve; Bria Taylor seconded; all approved.
- **Human Resources:**
 - New diabetes program available to employees; free blood glucose test strips; “Livongo”

- Title IX training due March 1st – if you took the training last year, watching the video will count as your updated training for 2017.
- Make sure you have updated your beneficiaries. Contact HR to do so.
- Foundation Campaign is an opportunity to donate money for flowers, etc. that OSU-CHs can send for funerals, hospitals, etc.
- Employee Appreciation hockey game is February 19th.
- **Reports of University Committees:**
 - A. Faculty Senate: Jarrad Wagner, Ph.D.**
 - No updates.
 - B. Administration: William Pettit, D.O.**
 - No updates.
 - C. Department of Wellness: Jesse Chaffin**
 - Feb. 21: cooking demo
 - Feb. 28: Health Innovator training deadline to apply
 - March 7: mental health first aid training (8-5pm)
 - March 7: Ted Talk
 - Certified Healthy Departments (yearly): March 10 deadline
 - April 3rd: Pet Posse
 - April 22nd: Heart walk
 - Wellness curriculum for medical students in the future
- **Treasurer's Report: Matthew Green**
 - Valentines Bake Sale made \$299
 - Account balance: **\$2731.38**
- **Standing Committee Reports:**
 - Awards and Recognition (Chair-Bria Taylor):
 - March 1st, E202: Student's Choice Award & Award for Excellence reception
 - Currently have 8 applicants for the Continuing Education Award
 - Outreach Committee (Chairs-Janifer Hilton & Xan Bryant):
 - Chili cook off March 7
 - Seeking SAC member involvement in the upcoming Scrub Run (usually in April). Ideas include:

- Donate money towards a tent, etc. (\$300 cap)
- Water station for SAC members to volunteer at
- Sponsor runners – CHS employees – could pay for half or more of registration fee

- Communications (Chair-Amy Green): No updates.

- Policy and Benefits (Chair-John Crimarco):
 - Schedule a Catapult screening if you would like to save money on your insurance premiums.
 - Annual Performance Reviews due in April.
- Rules and Procedures (Chair-Amanda Benn): No updates.

- **Officer Reports:**
 - a) Secretary – Rebecca Crandell: please let Rebecca know if you cannot make a meeting so that you won't be counted as "absent"
 - **Sustainability U** program has launched (recycling, energy and resources preservation program); please contact Rebecca to sign up your department
 - b) Vice Chair – Bria Taylor: None
 - c) Chair – Ashley Adkins:
 - 2 winners chosen for Award of Excellence

- **Old/unfinished Business:** None.
- **New Business:** None.
- **Adjournment:** the meeting adjourned at 12:55pm.
 - **The next meeting will be March 17th, 2017 at 12:15pm in E202.**