

**OSU STAFF ADVISORY COUNCIL IN TULSA**

**Agenda**

Tuesday, May 16<sup>th</sup>, 2017

**9:30 a.m.**

**E-201, CHS**

1. **Call to Order:** 9:30 a.m.
2. **Roll Call:** Rebecca Crandell (*E = Excused Absence*) (*X = Unexcused absence*) (*P = Present*)

Ashley Adkins	E	David Juergens	P	Tyler Thompson	X
Amanda Benn	E	Cindie Lamon	P	Julee Wells	P
R.D. Bell	E	Christina Massey	P	Monica Williams	P
Xan Bryant	E	Kelly McCracken	P		
Dale Chapman	X	Ryan Miller	X		
Rebecca Crandell	P	Tanya O'Grady	P		
Cidney Dirickson	P	Victoria Parks	X		
Marjorie Erdmann	P	Noreen Phillips	X		
Amy Green	E	Meagan Robertson	E		
Matthew Green	P	Sherrita Sweet	P		
Janifer Hilton	P	Tina Tappana (rep. by Debbie Butler)	P		
Angelyn Holmes	X	Bria Taylor	P		

**OSU STAFF ADVISORY COUNCIL IN TULSA-- Mission Statement**

*The mission of the Oklahoma State University Staff Advisory Council in Tulsa is to help unify employees on all campuses and branch locations, and to represent the interests of staff in the development and implementation of policies and procedures that directly affect their morale, well-being, working conditions, and professional welfare.*

3. **Approval of April 21, 2017 Meeting Minutes:** Minutes were approved.
4. **Approval of Agenda:** David Juergens motioned to approve. Bria Taylor seconded. Agenda approved.

## 5. Reports of University Committees:

### A. Faculty Senate: Jarrad Wagner, Ph.D. –

- The general faculty approved amended bylaws and a charter that formalizes the current structure of CHS, the COM, and graduate programs. Among other things, it expands the Student Affairs committee missions to be center-wide and include graduate students.
- We want to write a joint statement with the staff council to provide to VP Polak on services. I think 2 critical areas that need to be addressed are the mail room and services involving contractors. We need to have someone write a draft that we can start to edit. Do you have anyone that can volunteer?
- The faculty senate and general faculty were briefed on Title IX by Tina Tappana.
- Dr. Chuck Thurman is incoming faculty senate president and will take over liaison duties, or assign a faculty senator to attend the staff council meetings (~June 20<sup>th</sup>)

### B. Administration: Johnny Stephens, Pharm.D. –

- Expecting budget cut this year
- Parking garage to open June/July
- Tandy building to open for classes in the fall
- Sep. 28-29<sup>th</sup>: Dedication ceremony
  - Family Fun Day around the same time
- CME on campus in the future
- Branding Campaign to be complete in Fall – watch for commercials – “Above & Beyond”

### C. Department of Wellness: Jesse Chaffin

- Locker rentals for summer, \$15 per semester
- The fitness class schedule will be the same in the summer, until around July 1<sup>st</sup>.
- Mindfulness class coming soon.
- May 26<sup>th</sup> deadline for TIAA CREF challenge
- June 1-30<sup>th</sup> : walking/pedometer challenge
- June 6<sup>th</sup>: D207 – Ted Talk “Body language shapes who you are”
- Cooking Demo June 22<sup>nd</sup>

## 6. Human Resources:

- Spring Staff Conference is this week, on Thursday and Friday
- Diversity certification program coming soon

## 7. Standing Committee Reports:

- a. Rules and Procedures Committee—Amanda Benn
  - No report

- b. **Policies, Benefits and Budget Committee—John Crimarco (has resigned)**
- c. **Communications Committee—Amy Green**
  - No report
- d. **Awards and Recognition Committee—Bria Taylor**
  - 10 applications for the continuing education scholarship; SAC would like to give all applicants an award of \$150 each, which will be matched by HR, totaling a \$300 award per applicant.  
  
--The committee voted on this and approved the motion to award all applicants.
- e. **Outreach & Fundraising Committee – Janifer Hilton & Xan Bryant**
  - i. No report from fundraising sub-committee

**8. Officer Reports:**

- a) Secretary – Rebecca Crandell: No report
- b) Treasurer’s Report - \$2999 in our account
- c) Vice-Chair – *position not filled*
- d) Chair – Bria Taylor: no report

**9. Unfinished Business:** Discussion on the time/day of week for SAC meetings:

SAC will meet on the 3<sup>rd</sup> Tuesday of the month, at noon, unless otherwise scheduled; lunch will be provided at every other meeting; June’s meeting will have pizza.

**10. New Business:**

- Officer Nominations – Bria will send out a list of open positions and members may choose to fill them.

**11. Announcements & Adjournment:** the meeting adjourned at 10am.

- The next meeting will be Tuesday June 13<sup>th</sup> at noon D-201 (*location pending; watch for confirmation email from Rebecca*).