OSU STAFF ADVISORY COUNCIL IN TULSA
Agenda
Tuesday, May 16th, 2017
9:30 a.m.
E-201, CHS

1. **Call to Order:** 9:30 a.m.
2. **Roll Call:** Rebecca Crandell \((E = \text{Excused Absence}) (X = \text{Unexcused absence}) (P = \text{Present})\)

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<td>Ashley Adkins</td>
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<td>David Juergens</td>
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<td>Tyler Thompson</td>
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<td>Amanda Benn</td>
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<td>Cindie Lamon</td>
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<td>Julee Wells</td>
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<td>R.D. Bell</td>
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<td>Christina Massey</td>
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<td>Monica Williams</td>
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<td>Xan Bryant</td>
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<td>Dale Chapman</td>
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<td>Rebecca Crandell</td>
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<td>Cidney Dirickson</td>
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<td>Marjorie Erdmann</td>
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<td>Amy Green</td>
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<td>Meagan Robertson</td>
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<td>Matthew Green</td>
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<td>Sherrita Sweet</td>
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<td>Janifer Hilton</td>
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<td>Tina Tappana (rep. by Debbie Butler)</td>
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<td>Angelyn Holmes</td>
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<td>Bria Taylor</td>
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3. **Approval of April 21, 2017 Meeting Minutes:** Minutes were approved.
4. **Approval of Agenda:** David Juergens motioned to approve. Bria Taylor seconded. Agenda approved.
5. Reports of University Committees:

A. Faculty Senate: Jarrad Wagner, Ph.D. –
   - The general faculty approved amended bylaws and a charter that formulates the current structure of CHS, the COM, and graduate programs. Among other things, it expands the Student Affairs committee missions to be center-wide and include graduate students.
   - We want to write a joint statement with the staff council to provide to VP Polak on services. I think 2 critical areas that need to be addressed are the mail room and services involving contractors. We need to have someone write a draft that we can start to edit. Do you have anyone that can volunteer?
   - The faculty senate and general faculty were briefed on Title IX by Tina Tappana.
   - Dr. Chuck Thurman is incoming faculty senate president and will take over liaison duties, or assign a faculty senator to attend the staff council meetings (~June 20th)

B. Administration: Johnny Stephens, Pharm.D. –
   - Expecting budget cut this year
   - Parking garage to open June/July
   - Tandy building to open for classes in the fall
   - Sep. 28-29th: Dedication ceremony
     - Family Fun Day around the same time
   - CME on campus in the future
   - Branding Campaign to be complete in Fall – watch for commercials – “Above & Beyond”

C. Department of Wellness: Jesse Chaffin
   - Locker rentals for summer, $15 per semester
   - The fitness class schedule will be the same in the summer, until around July 1st.
   - Mindfulness class coming soon.
   - May 26th deadline for TIAA CREF challenge
   - June 1-30th: walking/pedometer challenge
   - June 6th: D207 – Ted Talk “Body language shapes who you are”
   - Cooking Demo June 22nd

6. Human Resources:
   - Spring Staff Conference is this week, on Thursday and Friday
   - Diversity certification program coming soon

7. Standing Committee Reports:
   a. Rules and Procedures Committee—Amanda Benn
      - No report
b. **Policies, Benefits and Budget Committee—John Crimarco (has resigned)**

c. **Communications Committee—Amy Green**
   - No report

d. **Awards and Recognition Committee—Bria Taylor**
   - 10 applications for the continuing education scholarship; SAC would like to give all applicants an award of $150 each, which will be matched by HR, totaling a $300 award per applicant.
   - The committee voted on this and approved the motion to award all applicants.

e. **Outreach & Fundraising Committee – Janifer Hilton & Xan Bryant**
   - No report from fundraising sub-committee

8. **Officer Reports:**
   a) Secretary – Rebecca Crandell: No report
   b) Treasurer’s Report - $2999 in our account
   c) Vice-Chair – *position not filled*
   d) Chair – Bria Taylor: no report

9. **Unfinished Business:** Discussion on the time/day of week for SAC meetings:
   SAC will meet on the 3rd Tuesday of the month, at noon, unless otherwise scheduled; lunch will be provided at every other meeting; June’s meeting will have pizza.

10. **New Business:**
    - Officer Nominations – Bria will send out a list of open positions and members may choose to fill them.

11. **Announcements & Adjournment:** the meeting adjourned at 10am.
    - The next meeting will be **Tuesday June 13th at noon D-201 (location pending; watch for confirmation email from Rebecca).**