

**Meeting Minutes**  
**OSU-CHS STAFF ADVISORY COUNCIL**  
**May 26, 2011**  
**12:00 p.m. – Board Room**

1. **Call to Order**- Cyndi Canning for Ronda Shouse
2. **Roll Call** – Angelyn Holmes

Rebecca Allison		Angelyn Holmes	
Christina Barnaby	a	Tracie Martin	e
Debra Black	e	Brett Niland	a
Brandi Brown		Vicky Pace	
Cyndi Canning		Shontay Patterson	
Cindy Earnest	a	Carol Sarafin	e
Debbie Evans		Ronda Shouse	e
Johnathan Franklin		Laurie St. Clair	
Dallis Graham	a	Staci Stewart	a
Krys Hatfield		Bria Taylor	
Tamara Hobson	a	Sam Werdel	a
		Renee Williams	

3. **Introduction of Guests** : Dr Jim Hess
4. **Executive Update:** Dr. Jim Hess
5. **Human Resources Update** – None
6. **Approval of Minutes** April 28, 2011 – changes noted
7. **Approval of Agenda** – May 26, 2011
8. **Treasurer’s Report** –Vicky Pace – Balance - \$3497.58. There is \$2100 marked for scholarships.
9. **President’s Report** - Cyndi Canning for Ronda Shouse – President Hargis reported a 5.8% cut. The next freshman class at OSU-S will be the largest ever, a 600 student increase from last year.
10. **Committee Reports:**
  - Policy & Benefits – Shared  
– No report
  - Rules & Procedures – Krys Hatfield –  
– There are still vacancies in some of the districts.
  - Awards & Recognition – Rebecca Allison  
-2 individuals will receive awards of excellence  
-15 individuals applied for scholarships and 10 received the \$300 scholarship
  - College & Community Relations – Debbie Evans  
– Donations taken to the American Red Cross for tornado victims
  - Communications - Brandi Brown  
– Bylaws are now on website
  - Fund Raising – Tracie Martin  
No report
11. **Old Business** – Awards of Excellence, Nominations, Bylaws, Scholarships
12. **New Business**

- Discussed how information from SAC should be disseminated to staff members. Stated that a better method needed to be implemented.

**13. Announcements:**

**14. Adjournment :**

**cc:**

**Howard Barnett, J.D.**, President, OSU Tulsa & OSU-CHS

**Kayse Shrum, DO** OSU-CHS Provost & Dean

**Sandy Cooper, M.S.**, Director of Human Resources