

Meeting Minutes
OSU-CHS STAFF ADVISORY COUNCIL
June 23, 2011
12:00 p.m. – Board Room

1. **Call to Order:** Ronda Shouse
2. **Roll Call:** Angelyn Holmes

Rebecca Allison		Angelyn Holmes	
Christina Barnaby	a	Tracie Martin	a
Debra Black	a	Brett Niland	a
Brandi Brown		Vicky Pace	
Cyndi Canning		Shontay Patterson	a
Cindy Earnest	a	Carol Sarafin	
Debbie Evans		Ronda Shouse	
Johnathan Franklin	a	Laurie St. Clair	a
Dallis Graham	a	Staci Stewart	a
Krys Hatfield		Bria Taylor	a
Tamara Hobson	a	Sam Werdel	a
		Renee Williams	

3. **Introduction of Guests:** Dr. Jim Hess
 - Salary program for FY 11-12 approved by Board last Friday. Administration felt it important to recognize staff for hard work and dedication.
 - Departments working on curriculum change that needs to be completed before accreditation.
 - Book store renovation should be done by the end of July. Renovation will enable bookstore to offer fresh foods and coffee at reasonable prices.
 - Currently working on early admission program with OSU College of Ag. Recruiting students who come from an AG background makes sense for graduating D.O.'s.
 - Working on increasing graduate credit hours and creating more emphasis on graduate programs.
 - Increase class size to 115 students next fall. To facilitate this increase renovations are being completed in the Library, D107, D007, Clinical Skills, and Anatomy areas.
4. **Executive Update:** Dr. Shrum – did not attend.
5. **Human Resources Update:** Jennifer Newby-Lawson
 - HR department wanted to thank staff and faculty for attending the Employee Appreciation.
 - Remaining service pins will be delivered by HR staff.
 - Walking the Line, HR Training Development session, is being held Friday, June 24 from 8:15 – 5pm at the HRC on OSU-T campus.
6. **Approval of Minutes:** May 26, 2011
7. **Approval of Agenda:** June 23, 2011
8. **Treasurer's Report:** Vicky Pace
 - Balance - \$399.43. Expecting \$900 deposit from HR.
9. **President's Report:** No report.
10. **Committee Reports:**
 - **Policy & Benefits – Shared**
No report

- **Rules & Procedures** – Krys Hatfield
Changed bylaws and completed election.
- **Awards & Recognition** – Rebecca Allison
Completed all needed tasks, thanks to Communications Committee for hard work.
- **College & Community Relations** – Debbie Evans
No report.
- **Communications** - Brandi Brown
No report.
- **Fund Raising** – Tracie Martin
No report.

11. Old Business: No old business.

12. New Business: Opportunity presented to Ronda regarding a group discount for OSU in Tulsa attendance at an OKC Thunder game. \$200 needed to have OSU placed on list. Ronda will check on interest.

13. Announcements:

14. Adjournment :

cc:

Howard Barnett, J.D., President, OSU Tulsa& OSU-CHS

Kayse Shrum, DO OSU-CHS Provost & Dean

Sandy Cooper, M.S., Director of Human Resources