Meeting Minutes
OSU-CHS STAFF ADVISORY COUNCIL
June 23, 2011
12:00 p.m. – Board Room

1. **Call to Order:** Ronda Shouse

2. **Roll Call:** Angelyn Holmes

<table>
<thead>
<tr>
<th>Rebecca Allison</th>
<th>Angelyn Holmes</th>
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<tr>
<td>Christina Barnaby</td>
<td>a Tracie Martin</td>
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<td>Debra Black</td>
<td>a Brett Niland</td>
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<td>Brandi Brown</td>
<td>Vicky Pace</td>
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<td>Cyndi Canning</td>
<td>Shontay Patterson</td>
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<td>Cindy Earnest</td>
<td>a Carol Sarafin</td>
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<td>Debbie Evans</td>
<td>Ronda Shouse</td>
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<td>Johnathan Franklin</td>
<td>a Laurie St. Clair</td>
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<td>Dallis Graham</td>
<td>a Staci Stewart</td>
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<tr>
<td>Krys Hatfield</td>
<td>Bria Taylor</td>
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<td>Tamara Hobson</td>
<td>a Sam Werdel</td>
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3. **Introduction of Guests:** Dr. Jim Hess
   - Salary program for FY 11-12 approved by Board last Friday. Administration felt it important to recognize staff for hard work and dedication.
   - Departments working on curriculum change that needs to be completed before accreditation.
   - Book store renovation should be done by the end of July. Renovation will enable bookstore to offer fresh foods and coffee at reasonable prices.
   - Currently working on early admission program with OSU College of Ag. Recruiting students who come from an AG background makes sense for graduating D.O.’s.
   - Working on increasing graduate credit hours and creating more emphasis on graduate programs.
   - Increase class size to 115 students next fall. To facilitate this increase renovations are being completed in the Library, D107, D007, Clinical Skills, and Anatomy areas.

4. **Executive Update:** Dr. Shrum – did not attend.

5. **Human Resources Update:** Jennifer Newby-Lawson
   - HR department wanted to thank staff and faculty for attending the Employee Appreciation.
   - Remaining service pins will be delivered by HR staff.
   - Walking the Line, HR Training Development session, is being held Friday, June 24 from 8:15 – 5pm at the HRC on OSU-T campus.

6. **Approval of Minutes:** May 26, 2011

7. **Approval of Agenda:** June 23, 2011

8. **Treasurer’s Report:** Vicky Pace
   - Balance - $399.43. Expecting $900 deposit from HR.

9. **President’s Report:** No report.

10. **Committee Reports:**
    - Policy & Benefits – Shared
    - No report
• **Rules & Procedures** – Krys Hatfield
  Changed bylaws and completed election.

• **Awards & Recognition** – Rebecca Allison
  Completed all needed tasks, thanks to Communications Committee for hard work.

• **College & Community Relations** – Debbie Evans
  No report.

• **Communications** – Brandi Brown
  No report.

• **Fund Raising** – Tracie Martin
  No report.

11. **Old Business:** No old business.

12. **New Business:** Opportunity presented to Ronda regarding a group discount for OSU in Tulsa attendance at an OKC Thunder game. $200 needed to have OSU placed on list. Ronda will check on interest.

13. **Announcements:**

14. **Adjournment:**

cc:

Howard Barnett, J.D., President, OSU Tulsa & OSU-CHS
Kayse Shrum, DO OSU-CHS Provost & Dean
Sandy Cooper, M.S., Director of Human Resources