



"The council that's working for you."

OSU in Tulsa Staff Advisory Council

August 25, 2011 – CHS Main Campus

Attendance:

Amy Adams		Angelyn Holmes	
Dennis Adams		Erin Jumper	
Rebecca Allison	x	Chad Landgraf	
Trey Alward		Sandra Leppin	
R.D. Bell		Tracie Martin	x
Amanda Benn		Heather McCulloh	x
Brandi Brown		Austin McCoy	
Cyndi Canning		Annette Morey	
Karen Castle		Karen Muse	
Cindy Earnest		Brett Niland	x
Cam Estes		Vicky Pace	
Debbie Evans		Carol Sarafin	
Johnathan Franklin	x	Ronda Shouse	
Earl Gorden	x	Laurie St. Clair	
Dallis Graham		Staci Stewart	x
Krys Hatfield		Lynn Wallace	
Tamara Hobson	x	Sam Werdel	x
		(x indicates absence)	

Austin McCoy called the meeting to order at 12:00 pm. Vicky Pace took roll call.

The minutes of July 28, 2011 were approved. The August agenda was approved.

Executive Update: None

President's Report: Mr. McCoy was not able to attend the Stillwater SAC meeting.

Treasurer's Report: Ms. Pace informed the Council the current balance is \$1200.00

Committee Reports:

Policy & Benefits: No report

Rules & Procedures: No report

Awards & Recognition: No report

College & Community Relations: No report

Communications:

- SAC website has been updated with new members.
- Decided to not focus on getting SAC meeting minutes on SAC website, there is quite a delay in doing so. Chad Landgraf suggested using alternative website that is updated much quicker, committee will coordinate with Chad.

- The SAC monthly update will be sent to all staff via email for the time being until confirmation that a link to PDF will be included in The Current and The Center.
- Each SAC member is asked to post the SAC monthly update in high traffic areas.
- Updates will be made to SAC Facebook page.

Fundraising:

- Please let Ronda or Carol know if you signed up for Fundraising committee, but were not contacted about meeting.
- Proposed purchasing two OSU football season tickets for a \$645 investment, tickets to be auctioned off for each home game (7), auction open to general public. Motion to approve ticket purchase – all yes.
- Motion to approve spending \$200 on candy bars for sales – all yes.
- Applebees Flapjack Fundraiser – No money down, SAC sells tickets for \$5 which includes 3 flapjacks, 2 sausage, and one drink. SAC pays \$1.85/ person to Applebees and receives remaining ticket sales. SAC serves and would need volunteers, Ronda will update on date.
- Additional fundraising efforts will include: yard sale, car wash, spaghetti luncheon, food eating contest, scensty raffle.
- Christmas Party – multiple options available, may need to plan for specific fundraising.

Old Business: There are 8 open positions on SAC, please continue to recruit.

New Business:

- SAC meetings will take place on the 4th Friday of the month from 1:15pm – 2:15pm. Meetings will alternate between CHS 4th fl. conference room and OSUT North Hall 140 (September meeting will be held on the OSUT campus).
- November meeting will be held on November 18th.
- Mr. McCoy proposes that the June SAC meeting will be the first meeting of the year, including new members, doing so puts us inline with Stillwater and other campus SAC's. Rules & Procedures will work on this.
- SAC would like to create a mission statement, special ad-hoc committee with purpose of creating mission statement was organized, includes Chad Langraff, Lynn Wallace, and Krys Hatfield.
- Mr. McCoy will check into SAC Foundation account and accessing that money.

Next meeting: Friday, September 23, 2011 at OSU Tulsa campus – North Hall 140 (room is VERY cold, bring a sweater!).

Meeting adjourned.

Respectfully submitted,

Angelyn Holmes, Secretary