



OSU in Tulsa Staff Advisory Council
October 2012 – CHS Main Campus Minutes

"The council that's working for you."

Amy Adams	A	Johnathan Franklin	A	Karen Muse	X
Dennis Adams	A	Earl Gorden	X	Barbara Newman	E
Rebecca Allison	A	Krys Hatfield	E	Shirley Quintana	A
Trey Alward	X	Janifer Hilton	A	Laurie St. Clair	E
R.D. Bell	E	Angelyn Holmes	A	Staci Stewart	X
Amanda Benn	A	Jean Keene	A	Esmeralda Vega	E
Meghan Bretz	E	Tracie Martin	X	Sam Werdel	X
Gail Carpenter	X	Austin McCoy	A	Betty Jo Westerfield	E
Karen Castle	A	Annette Morey	E		

Attendance: President Keene called the meeting to order. Amanda Benn took roll. Minutes from September 2012 meeting were approved. The October 2012 agenda was approved.

Human Resources Update: There will be a conference for faculty and staff to attend October 30-31. Please watch your email for more details. The representative from TIAA CREF will be on campus in December for 3 days. Watch your email for more information. December 31 will be the mandatory leave day during the break, please remember to record on your time sheets.

Treasurer's Report: Spent \$400 on football purchase, profit of \$600 is expected. \$3577.26 is in the SAC account as of today (10/26/12).

President's Report: President Keene expressed gratitude and appreciation to the SAC in Tulsa members, recognizing that council and committee meetings are additional commitments to be added to busy schedules. That SAC councilors are willing to work to help staff colleagues is praiseworthy.

Committee Reports:

Policy & Benefits: Don't forget to go online and update your benefits.

Rules & Procedures: The Rules committee members are continuing to talk with members not attending SAC, or who have not selected a committee. The first choice is encouragement to have them to be active, but if they are not able to do so, we mention the option of resigning. Since SAC's mission includes helping staff to enjoy a good working environment, it seems counterproductive to have a colleague feel guilty about not being able to participate, or fulfill their representative role. Cari Callery has been transferred to a facility farther north; since she would not be able to attend any meetings, she chose to resign. Perhaps some time in the future she may again serve.

Awards & Recognition: No report

College & Community Relations: December 21 is the Winter Party at OSU-Tulsa. The committee would like to extend an offer to anyone in SAC to help with party planning day of event.

Communications: In the process of updating Website. Committee offered to send all fundraising advertisements.

Fundraising: The members of the Fund Raising Committee have been active! The committee operates using a Point-Person as the leader for events.

<u>EVENT</u>	<u>POINT-PERSON REPORT</u>
• Football Sales	Rebecca Allison All of the signed footballs are sold; signed basketballs are being proposed. An email vote for approval of expenditure of funds will be circulated.
• Candy sales	Janifer Hilton \$400 in candy sales, unofficially.
• Pizza Coupon Book sales	Will be available at other events
• Books-are-Fun	RD Bell This event is scheduled for 10-29 on the CHS campus and 10-31 on the Tulsa campus.

Future events under consideration include: 1) Spaghetti luncheon, 2) Chili Cook-off, 3) Bake sale
4) Combination Indoor "Garage" and Used-Books sale; the dates are to be determined.

Old Business: No old business

New Business: There will be a master calendar coming to CHS campus. SAC will be receiving more information.

President Keene raised the idea of Dr. Hess conducting his Emotional Intelligence seminar during a SAC meeting. President Keene and Dr. Hess will work together to find a time that works with both calendars.

Meeting adjourned (time): Meeting adjourned at 2:07pm

Next meeting date and location: Friday, January 18, 2013 at 1:15 in the 4th floor boardroom

Respectfully submitted,

Amanda Benn, Secretary