

OSU STAFF ADVISORY COUNCIL IN TULSA

June 21, 2013

Minutes

1:15 – 2:15p.m. -
4th Floor boardroom at CHS

1. Call to Order: 1:15

2. Roll Call: Amanda Benn (E = Excused Absence) (X = Unexcused absence) (✓ = Present)

Amy Adams	✓	Karen Castle	E	Melissa Kash-Holley	x
Rebecca Allison	X	Camilla Estes		Jean Keene	E
Trey Alward	E	Johnathan Franklin		Annette Morey	✓
R.D. Bell	✓	Earl Gorden		Karen Muse	X
Amanda Benn	✓	Janifer Hilton		Barbara Newman	E
Meghan Bretz	E	Angelyn Holmes		Staci Stewart	X

OSU STAFF ADVISORY COUNCIL IN TULSA-- Mission Statement

The mission of the Oklahoma State University Staff Advisory Council in Tulsa is to help unify employees on all campuses and branch locations, and to represent the interests of staff in the development and implementation of policies and procedures that directly affect their morale, well-being, working conditions, and professional welfare.

3. Executive Update: No report

4. Human Resources Update: Tina Tappana

1. Tina handed out flyers for our new EAP program and encouraged the council to post the information in their designated work areas.
2. There was a discussion on the floor regarding award money for Staff Appreciation Day. President will be following up to give more information next meeting.

5. Approval of Minutes: Council approves minutes.

6. Approval of Agenda: Approved by Executive Board

7. Treasurer's Report: 10 people received \$150 SAC scholarships at Staff Appreciation Day, 3 people received a \$300 scholarship that was half SAC and half HR. SAC is still waiting on money from HR to award those winners. SAC will send a congratulations email to all winners.

8. President's Report: President will research OSU sick leave donations. Checking on Award of Excellence plaque as well.

9. Committee Reports: Signup sheets were passed around and appointments were discussed.

- Rules and Procedures
- Fund Raising
- Awards and Recognition
- Policy and Benefits
- College and Community Relations
- Communications

10. Old Business: no report

11. New Business: President will send calendar invites to all members. We will keep the SAC meeting on the 3rd Friday of each month from 1:15-2:15. A motion was made and passed on the floor to keep the meetings the same days and time.

12. Adjournment: adjourned at 1:53

cc: Howard Barnett, J.D., President, OSU in Tulsa
Kayse Shrum, D.O. Provost-OSU Center for Health Sciences, Dean-College of Osteopathic Medicine
Sandy Cooper, J.D., Director of Human Resources
James Hess, Ed.D., V.P.-HCA and Chief Operating Officer; CEO-OSU Medical Authority

Respectfully submitted.

Amanda Benn